

## COC CANDIDATES INSTRUCTIONS

29<sup>TH</sup> APRIL, 2021

1. Candidates shall receive both soft and hard copies of examination cards to prove their candidature before entering the examination room. Index cards should also be available.
2. Candidates should be seated 15 minutes before examination time.
3. All candidates should read and adhere to the examination instructions.
4. Any candidate who must visit the toilet/washroom or has a special need must organize with the invigilator before the start of examination and must be escorted if that need arises.
5. No papers, books, mobile phones and other electronic devices should be brought into the examination room.
6. Candidates should bring their own pens, pencils, rubbers, rulers and calculators.
7. Candidates should not write their names or name of their training institution on any answer paper.
8. Candidates should enter their COC index Number/exam number on the space provided in the answer booklet, answer sheet and attendance registers.
9. Candidates should correctly number their questions.
10. Candidates who shall use more than one answer booklet shall fasten them together with a tag.
11. A candidate found cheating shall be immediately withdrawn from the examination and the relevant documents (what the candidate was found with, candidate's question paper/answer sheet, candidate's statement and invigilator's statement) sent to COC examination board.

12. All candidates **MUST** sign the Candidate Attendance Register (CAR) during and upon submission of their examination scripts to the invigilator.
13. All candidates **MUST** observe and comply with all COVID -19 protocol as stipulated by MOH guidelines.
14. No rehearsal on 4<sup>th</sup> April 2021 to mitigate spread of COVID 19 disease.
15. Candidates are required to report for examination on 5<sup>th</sup> April 2021 at 7.00 AM as per the cluster exam venue report sent on the COC exam portal.